

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
AUGUST 20, 2024

A special meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, August 20, 2024, at 5:00 p.m., at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Suite 275, Greenwood Village, Colorado 80111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

Kevin Pettway, President
Kimberly Nuttall, Treasurer
Michael Mojica, Secretary
Christopher Sellers, Assistant Secretary
Lady Alice Shyong, Assistant Secretary

Also, In Attendance Were:

Nic Carlson, Ashley Heidt and Paul Wilson, CliftonLarsonAllen LLP ("CLA")
Brenden Desmond, Esq.; Spencer Fane LLP
Garrett Wright; BrightView Landscaping
Julie Christman; Members of the Public

ADMINISTRATIVE MATTERS

Pledge of Allegiance:

Director Pettway led the Pledge of Allegiance.

Call to Order and Agenda:

The meeting was called to order at 5:00 p.m. by Director Pettway. The Board reviewed the agenda for the meeting. Following discussion, upon a motion duly made by Director Nuttall, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved the agenda, as presented.

Disclosures of Potential Conflicts of Interest:

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of

interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Desmond that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

Quorum, Location of Meeting, Posting of Meeting Notice:

Mr. Carlson confirmed the presence of a quorum.

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received.

Public Comment:

Ms. Christman noted her concerns with the lack of frequency of BrightView's visits for the upkeep of the medians and stated she was disappointed they have not been proactive as needed. She stated that there are dead trees, tree stakes, etc. that have remained this way for years. Director Pettway acknowledged her concerns.

CONSENT AGENDA

Minutes of June 18, 2024 Special Meeting:

The Board reviewed the Consent Agenda. Following review and discussion, upon a motion duly made by Director Mojica, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

LANDSCAPING MATTERS

Landscape Maintenance Report:

Mr. Wright introduced himself and reviewed his report with the Board. Director Pettway inquired about the broken meters and the controller and how long these have been out of service. Discussion ensued, and the Board requested a map of the District's taps and meters.

Director Nuttall also made inquiries regarding BrightView invoices, and Director Mojica requested photos in future reports going forward for updates on site conditions.

FINANCIAL MATTERS

June 30, 2024 Unaudited Financial Statements and Schedule of Cash Position:

Mr. Wilson reviewed the unaudited financial statements and cash position for the period ending June 30, 2024 with the Board. Discussion ensued regarding the coding of the landscaping items in the General Fund. Following discussion, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board accepted the June 30, 2024 Unaudited Financial Statements and Schedule of Cash Position, as presented.

Payment of Claims:

Mr. Wilson reviewed the payment of claims with the Board. Following discussion, upon a motion duly made by Director Sellers, seconded by Director Nuttall and, upon vote, the Board ratified and/or approved claims in the amount of \$22,483.93, subject to clarification on one of the BrightView invoices.

2023 Audit:

Mr. Wilson reviewed the 2023 Audit with the Board, Following discussion, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the 2023, subject to final legal review, authorized execution of the Representations Letter, and clean opinion from the Auditor.

MANAGER MATTERS

Discussion on District meeting frequency:

The Board discussed and determined to continue holding monthly meetings.

Update of meeting with City of Centennial Regarding Open Space:

Mr. Carlson noted there have been scheduling challenges, but he will continue to set a meeting with the COC, Directors Pettway and Mojica. Discussion followed regarding the maintenance of the open space.

Discuss statutorily required documents posted on website and consider remediation services:

Mr. Carlson reviewed the compliance regulations/process with the Board. Discussion ensued regarding which documents the Board determined to keep posted on the website. Mr. Carlson will solicit a proposal for the Board's consideration at the next meeting for retainage costs of documents.

Ratify Accessibility Statement and posting on website:

Mr. Carlson reviewed the required technology accessibility statement that has been posted on the website. Following review, upon a motion duly made by Director Sellers, seconded

by Director Mojica and, upon vote, unanimously carried, the Board ratified the Accessibility Statement and posting on the website.

Mulhern MRE Agreement for New Exclusion Map:

Mr. Carlson reviewed the agreement with the Board indicating this will be necessary for the required annual map filing at the end of the year. Following review, upon a motion duly made by Director Mojica, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the Mulhern MRE agreement for a new exclusion map.

LEGAL MATTERS

Resolution Adopting Technology Accessibility Statement and authorize CLA as website compliance coordinator:

This item was deferred to the September 17, 2024 meeting.

DIRECTOR MATTERS

Other:

Director Pettway mentioned he would like to look into hosting the Board meetings at the Town of Parker Fire House on Parker Road.

CLA will look into alternative meeting options to determine costs on milage, time, etc.


OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Pettway adjourned the meeting at 7:36 p.m.

Respectfully submitted,

By  Secretary for the Meeting