

PARKER JORDAN METROPOLITAN DISTRICT

2001 16th Street, Suite 1700
Denver, CO 80202
Phone: 303-779-5710
www.pjmd.org

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: November 18, 2025

TIME: 5:00 p.m.

LOCATION: RHRES
16251 E. Geddes Avenue
Aurora, CO 80016

ACCESS: To attend via MS Teams:

Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGQwMTUwZmItM2Q2OC00ZTVkLWE5M2QtZWQ2MjdhYTVkMTFi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

Meeting ID: 236 096 087 786 3

Passcode: sw2qQ2hh

Attend via telephone, 720-547-5281 and enter Conference ID: 970 470 499#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Christopher Sellers	President	May, 2029
Kimberly Nuttall	Treasurer	May, 2029
Lady Alice Shyong	Secretary	May, 2027
Michael Mojica	Assistant Secretary	May, 2027
Kevin Pettway	Assistant Secretary	May, 2027

I. PLEDGE OF ALLEGIANCE AND ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the October 21, 2025 special Board meeting (enclosure).
- F. Consider adoption of the Resolution Regarding 2026 Annual Administrative Matters (enclosure).

II. LANDSCAPING

- A. Landscape Maintenance Report – Kevin Brennan, BrightView (enclosure).

III. FINANCIAL MATTERS

- A. Review and ratify approval of claims (enclosure).
- B. Review and accept November 2025 Cash Position Report (enclosure).
- C. Review and acknowledge Cash Access and Internal Controls Memorandum from CLA (enclosure).
- D. Conduct Public Hearing to consider amendment of the 2025 Budget. If necessary, consider adoption of Resolution to Amend the 2025 Budget (enclosure).
- E. Conduct Public Hearing on the proposed 2026 Budget and consider adoption of Resolution to Adopt the 2026 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).
- F. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- G. Discuss statutory requirements for an Audit. Consider approval of Engagement Letter with Wipfli to prepare 2025 Audit (to be distributed).
- H. Consider Appointment of District Accountant to Prepare the 2027 Budget.

IV. LEGAL MATTERS

- A. 2025 Legislative Memo (enclosure).
- B. Spencer Fane LLP Updated Engagement Terms (enclosure).

V. MANAGER MATTERS

- A. Consider Approval of CliftonLarsonAllen LLP 2026 Statement(s) of Work:
 - 1. Management Services (enclosure).

2. Accounting & Advisory Services (enclosure).
 3. Payroll Services (enclosure).
- B. Review and consider approval of landscape services proposals for 2026 (enclosures).

VI. DIRECTOR MATTERS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

There are no remaining scheduled meetings for 2025.