

# RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")  
HELD  
MARCH 15, 2022

A regular meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, March 15, 2022, at 5:00 p.m. at 8390 E. Crescent Pkwy., Ste. 275, Greenwood Village, Colorado 80111. This meeting was held also via teleconference. The meeting was open to the public.

## ATTENDANCE

### Directors In Attendance Were:

Bill Lamberton, President  
Mark Hoover, Treasurer  
Troy Burley, Assistant Secretary/Treasurer (via teleconference)  
Mike Mojica, Assistant Secretary/Treasurer  
Kevin Pettway, Secretary

### Also, In Attendance Were:

Josh Miller, Jenny Hackelman and Paul Wilson; CliftonLarsonAllen LLP  
Tom George, Esq. and Brenden Desmond, Esq.; Spencer Fane LLP  
Eric Keesen, Joshua Burwell and Jeff Kyzer; BrightView  
Glen Poole and Lexy Kingsbaker; ACOS (via teleconference)  
Ron Lambert; Mulhern MRE (via teleconference)

## CALL TO ORDER

Director Lamberton called the meeting to order at 5:04 p.m.

## PLEDGE OF ALLEGIANCE

Director Hoover led the Board and the audience in the Pledge of Allegiance.

## DECLARATION OF QUORUM, QUALIFICATIONS AND DISCLOSURE MATTERS

The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

## AGENDA

Upon a motion duly made by Director Mojica, seconded by Director Hoover and, upon vote, unanimously carried, the Board approved the Agenda as presented.

## PUBLIC COMMENT

None.

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### CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

**Minutes of the February 15, 2022 Regular Meeting:** Upon a motion duly made by Director Hoover, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved the Consent Agenda item as presented.

### MAINTENANCE AND CONSTRUCTION MATTERS

**Landscape Maintenance Report – Joshua Burwell and Jeff Kyzer, BrightView:** Mr. Keesen shared staffing changes with the Board and introduced Mr. Burwell to provide the Landscape Maintenance Report.

Mr. Burwell reviewed the Landscape Maintenance Report with the Board and discussed the upcoming proposed projects.

**Work Order(s):** Mr. Kyzer reviewed the proposed renovations and work orders for the 2021-22 Median Island Renovations and the 2021 Median Island #2 Renovations. The Board discussed the proposed renovations.

- 1. 2021-22 Median Island Renovations (Complete landscape update) - \$100,367.56:** Following review and discussion, upon a motion duly made by Director Mojica, seconded by Director Hoover and, upon a vote of four in favor with Director Pettway opposed, the Board approved the proposal in the not to exceed amount of \$90,000 for the 2021-22 Median Island Renovations, subject to revision as necessary and direction to Brightview to treat and retain as many existing ash trees as possible.
- 2. 2021 Median Island #2 Renovations - \$32,523.99:** No action was taken at this time.

**Other/ Arapahoe Open Spaces – Lexy Kingsbaker:** Ms. Kingsbaker stated that the Arapahoe County 5k Trail Run has been scheduled for September 15<sup>th</sup> from 5:30-7:30 p.m. at the Tagawa Gardens. She requested the Board sponsor the event through a \$2,500 donation, promotional support and an onsite presence. Following discussion, upon a motion duly made by Director Hoover, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved to sponsor the Arapahoe County 5k Trail Run in the amount of \$2,500.

Director Mojica requested that Glen Poole from Arapahoe County Open Space

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(ACOS) provide an update on the Soft Trails Project. Mr. Poole shared that he plans to have an update next week and will email the Board at that time.

### FINANCIAL MATTERS

**Bill.com Claims Totaling \$62,018.43:** Mr. Wilson reviewed the Bill.com payments with the Board. Following review, upon a motion duly made by Director Pettway, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved the Bill.com claims in the amount of \$62,018.43 as presented.

**February 28, 2022 Unaudited Financial Statements and March 2022 Cash Position Report:** Mr. Wilson reviewed the February 28, 2022 Unaudited Financial Statements and March 2022 Cash Position Report with the Board. Following discussion, upon a motion duly made by Director Pettway, seconded by Director Mojica and, upon vote, unanimously carried, the Board accepted the February 28, 2022 Unaudited Financial Statements and March 2022 Cash Position Report as presented.

**Other:** None.

### MANAGER MATTERS

**Sponsorship for City of Centennial State of our City Luncheon – May 12, 2022:** Mr. Miller provided an update to the Board. Following discussion, upon a motion duly made by Director Pettway, seconded by Director Mojica and, upon vote, unanimously carried, the Board approved sponsorship of the City of Centennial State of our City Luncheon on May 12, 2022 for a not to exceed amount of \$1,250 as presented.

**Discussion and possible action related to website transfer:** Ms. Hackelman presented various options to transfer the District website and requested feedback from the Board. Following discussion, the Board instructed District Management to move forward with CLA building a new and more comprehensive website using WIX, with a preference of retaining as much information and content from the existing site as possible. The Board also directed CLA to prepare a base template first and bring it back to the Board for review prior to fully loading it.

### DIRECTOR'S MATTERS

**Confirm Quorum for April 19, 2022 Regular Meeting:** A quorum was confirmed for the April 19, 2022 Regular Meeting

**Other:** None.

### LEGAL MATTERS

**May 3, 2022 Directors' Election Update:** Mr. Desmond informed the Board that the May 3, 2022 Election was cancelled as there were not more self-nomination forms received than seats available, and the candidates will be elected by acclamation. He also shared that the April meeting would be Directors

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Lamberton and Pettway's last meeting as Board members, and the two new Board members will begin in May.

**Executive Session may be called pursuant to C.R.S. Section 24-6-402(4):**

Upon a motion duly made by Director Mojica, seconded by Director Pettway and, upon vote, unanimously carried, the Board entered into Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) for the purposes of conferring with the District's legal counsel and receiving legal advice on specific legal questions related to the Vermillion Creek development at 7:22 p.m.

Upon a motion duly made by Director Pettway, seconded by Director Mojica and, upon vote, unanimously carried, the Board adjourned out of Executive Session at 7:40 p.m.

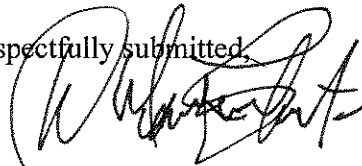
No action was taken.

**Other:** None.

**ADJOURNMENT**

There being no further business to come before the Board, Director Lamberton adjourned the meeting at 7:42 p.m.

Respectfully submitted,



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Secretary for the Meeting