

PARKER JORDAN METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Ste. 300
Greenwood Village, CO 80111
303-779-5710 (O) 303-779-0348 (F)
www.pjmd.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, November 15, 2022
TIME: 5:00 p.m.
LOCATION: CliftonLarsonAllen LLP (CLA)
8390 E. Crescent Pkwy., Ste. 275
Greenwood Village, CO 80111

Or via Microsoft Teams:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjRIMTkzZDgtMTNiYi00YjYwLTk0YTUtZWY1YjA3OTlhMml3%40thread.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

To attend via telephone, dial 720-547-5281 and enter the following additional information: Conference ID: 162 345 337#

<u>Board of Directors</u>	<u>Office</u>	<u>Terms</u>
Kevin Pettway	President	May 2023
Vacancy	Secretary	May 2023
Kimberly Nuttall	Treasurer	May 2025
Christopher Sellers	Assistant Secretary/Treasurer	May 2025
Vacancy	Assistant Secretary/Treasurer	May 2025

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. DECLARATION OF QUORUM / DIRECTOR QUALIFICATIONS / DISCLOSURE MATTERS**
- IV. CONSIDERATION OF AGENDA**
- V. PUBLIC COMMENT** – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
- VI. APPOINTMENT OF LADY ALICE SHYONG**

1. Oath of Office and Certificate of Appointment
2. Election of Officers

VII. CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the Consent Agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- a. Approve Minutes of October 18, 2022 Regular Meeting (enclosure).
- b. Approve Current bill.com claims (enclosure).
- c. Consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosed).

VIII. MAINTENANCE AND CONSTRUCTION PROJECTS

- a. Landscape Maintenance Report – Jeff Kyzer, BrightView (enclosure).
- b. Other.

IX. FINANCIAL MATTERS

- a. Review and October 31, 2022 Financial Statements and Cash Position Report (enclosure).
- b. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution No. 2022-11-__ to Amend the 2022 Budget (enclosed).
- c. Conduct Public Hearing on the proposed 2023 Budget (to be distributed) and consider adoption of Resolution No. 2022-11-_____ to Adopt the 2023 Budget and Appropriate Sums of Money and Set Mill Levies (enclosed).
- d. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties and appointment of Board member to sign the Dlg-70 Certification of Tax Levies.
- e. Consider approval of engagement letter with Wipfli LLC to prepare 2022 Audit (enclosed).

X. MANAGER'S MATTERS

- a. Update on Small Business Grant application.
 1. WALK LLC (enclosed).

- b. Consider adoption of Resolution No. 2022-11-__ Regarding 2023 Annual Administrative Matters (enclosed). (Quarterly vs. monthly).
- c. Consider approval of CliftonLarsonAllen LLP related statements of work (enclosed).

XI. LEGAL MATTERS

- a. Consider adoption of Resolution No. 2022-11-__ Calling a Regular Election for Directors on May 2 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2022. Discuss need for ballot issues and/or questions.
- b. Executive Session may be called pursuant to C.R.S. Section 24-6-402(4), for discussion of items pertaining to Vermilion Creek.
- c. Other.

XII. DIRECTOR MATTERS

- a. Confirm Quorum for January 17, 2023 Regular Meeting at 5:00 p.m.

XIII. OTHER MATTERS

XIV. ADJOURNMENT