

# RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")  
HELD  
JULY 18, 2023

A regular meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, July 18, 2023 at 5:00 p.m. The meeting was open to the public.

## ATTENDANCE

### Directors In Attendance Were:

Kevin Pettway, President  
Kimberly Nuttall, Treasurer  
Christopher Sellers, Assistant Secretary  
Lady Alice Shyong, Assistant Secretary

### Also In Attendance Were:

Nic Carlson, Paul Wilson; CliftonLarsonAllen LLP  
Brenden Desmond, Esq.; Spencer Fane LLP  
Jeff Kyzer; BrightView Landscaping  
Michael Mojica; Board Candidate

## CALL TO ORDER

President Pettway called the meeting to order at 5:11 p.m.

## DECLARATION OF QUORUM, QUALIFICATIONS AND DISCLOSURE MATTERS

The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

## AGENDA

Upon a motion duly made by Director Sellers, seconded by Director Nuttall and, upon vote, unanimously carried, the Board approved the Agenda as presented.

## PUBLIC COMMENT

Mr. Mojica addressed the Board and expressed his interest in Appointment to the Board of Directors' vacancy.

## ELECTION RESULTS APPOINTMENT OF NEW DIRECTOR

**Consider Application of Michael Mojica to be Appointed as Director:** Upon a motion duly made by President Pettway, seconded by Director Sellers and, upon vote, unanimously carried, the Board appointed Michael Mojica to the Board.

**May 2, 2023 Election Results and Slate of Officers:** Attorney Desmond

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reviewed the May 2, 2023 Election cancellation results with the Board. Upon a motion duly made by President Pettway, seconded by Director Nuttall and, upon vote, unanimously carried, the Board approved the slate of officers to remain the same with the addition of Michael Mojica as Assistant Secretary.

### CONSENT AGENDA

#### **Minutes of April 18, 2023 Special Meeting**

#### **Prior bill.com Claims and Current bill.com claims totaling \$43,352.59**

President Pettway reviewed the Consent items with the Board. Following review, upon a motion duly made by Director Sellers, seconded by Director Nuttall and, upon vote, unanimously carried the Board approved the Consent Agenda item.

### MAINTENANCE AND CONSTRUCTION

**Landscape Maintenance Report:** Mr. Kyzer reviewed the monthly report with the Board. The Board accepted the report.

**Ratify Work Order to Apply Systemic Insect Treatment for Trees of Spring 2023 - \$956.12:** Mr. Kyzer reviewed with the Board. Upon a motion duly made by Director Sellers, seconded by Director Nuttall and, upon vote, unanimously carried, the Board ratified the Spring 2023 work order to apply systemic insect treatment for trees in the amount of \$956.12.

**Proposal for Median Beds 2023 Warranty and Improvements - \$36,409.08:** Mr. Kyzer reviewed with the Board. Following review, the Board determined to follow up on approval in two weeks.

### FINANCIAL MATTERS

**June 30, 2023 Unaudited Financial Statements:** Mr. Wilson reviewed the Financial Statements with the Board. Following review, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board accepted the June 30, 2023 Unaudited Financial Statements.

**2022 Audit:** Mr. Wilson reviewed the 2022 Audit with the Board. Following review, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the 2022 Audit, subject to a receipt of a clean opinion from the Auditor.

### MANAGER MATTERS

**2023 Grant Flyer Update and Interested Grant Recipient:** Following discussion, the Board determined for CLA to work with Red Hawk Ridge Elementary's request.

**Mulhern MRE for Engineering Services to Prepare New District Map to show Exclusion:** Upon a motion duly made by President Pettway, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved for

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Mulhern MRE Engineering Services to prepare a new District map to show exclusion of property for annual map filing purposes.

### LEGAL MATTERS

**Vermilion Creek Exclusion Update:** Attorney Desmond provided updates to the Board regarding the exclusion.

### DIRECTOR MATTERS

**Confirm quorum for August 15, 2023 regular meeting at 5:00 p.m.:** The Board confirmed a quorum for August 15, 2023 at 5:00 p.m.

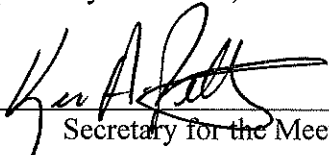
### OTHER MATTERS

None.

### ADJOURNMENT

There being no other business to come before the Board, President Pettway adjourned the meeting at 7:12 p.m.

Respectfully submitted,

  
Secretary for the Meeting