

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
PARKER JORDAN METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
FEBRUARY 20, 2024

A regular meeting of the Board of Directors of the Parker Jordan Metropolitan District (referred to hereafter as the "Board") was convened on Tuesday, February 20, 2024 at 5:00 p.m. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Kevin Pettway, President
Kimberly Nuttall, Treasurer
Lady Alice Shyong, Assistant Secretary
Christopher Sellers, Assistant Secretary

Michael Mojica, Secretary was absent and excused.

Also In Attendance Were:

Nic Carlson & Paul Wilson; CliftonLarsonAllen LLP
Tom George, Esq. and Brenden Desmond, Esq.; Spencer Fane LLP
Kevin Crehan; Solara Designs

CALL TO ORDER

Director Pettway called the meeting to order at 5:02 p.m.

DECLARATION OF QUORUM, QUALIFICATIONS AND DISCLOSURE MATTERS

The Board was advised that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made of record, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of members present was necessary to obtain a quorum or otherwise enable the Board to act. The Directors had no undisclosed conflicts concerning the matters on the Agenda.

AGENDA

Upon a motion duly made by Director Pettway, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the Agenda as amended to add Discuss of Beavers and Bike Path to Item X – Director Matters, and excused the absence of Director Mojica.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Minutes of January 16, 2024 Regular Meeting:

Director Pettway requested claims be removed from Consent Agenda and moved under Financial Matters for review and discussion. Following review, upon a

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motion duly made by Director Sellers, seconded by Director Nuttall and, upon vote, unanimously carried, the Board approved the Consent Agenda item.

MAINTENANCE AND CONSTRUCTION

Landscape Maintenance Report: Mr. Kyzer reviewed his report with the Board.

- **Soil moisture readings:** Mr. Kyzer reviewed the soil moisture readings with the Board noting that winter watering is not needed.
- **BrightView Proposal – Remove three destroyed tress and five Junipers due to car accident clean up - \$456.56:** Following discussion and review, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the proposal totaling \$456.56, as presented.
- **BrightView Proposal – Install three tress and five Junipers, stump removal and irrigation repair due to car accident clean up- \$5,060.94:** Following discussion and review, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the proposal totaling \$5,060.94, as presented.

Ratify BrightView Landscape Contract Addendum 2024: Mr. Carlson reviewed with the Board. Following review, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board ratified the BrightView Landscape Contract Addendum 2024, as presented.

FINANCIAL MATTERS

December 31, 2023 Unaudited Financial Statements and Cash Position Report: Mr. Wilson reviewed with the Board. Following review and discussion, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board accepted the December 31, 2023 Unaudited Financial Statements and Cash Position Report, as presented.

Current Claims totaling \$14,907.06: Following review and discussion, upon a motion duly made by Director Nuttall, seconded by Director Sellers and, upon vote, unanimously carried, the Board approved the current claims totaling \$14,907.06, subject to final review by all Directors.

MANAGER MATTERS

Solara Designs Presentation on Bike Pathway: Mr. Crehan presented his proposal for Board participation of the trail and bridge project. The Board expressed interest and requested Mr. Crehan provide more refined details at the March Board meeting.

LEGAL MATTERS

Discuss Potential Assignment of ACWWA easement to Arapahoe County for Open Space Easement: This item was deferred to the March meeting.

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DIRECTOR
MATTERS

Other: Director Sellers discussed the beavers in the Open Space and stated he will report this to Arapahoe County.

Confirm quorum for March 19, 2024 Regular Meeting at 5:00 p.m.: The Board confirmed a quorum for the March meeting.

OTHER
MATTERS

None.

ADJOURNMENT

There being no other business to come before the Board, Director Pettway adjourned the meeting at 6:19 p.m.

Respectfully submitted,

DocuSigned by:

Michael Mojica

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Secretary for the Meeting

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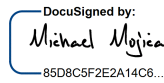
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Notary Events	Signature	Timestamp
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Envelope Sent	Hashed/Encrypted	3/24/2024 2:36:12 PM
Certified Delivered	Security Checked	3/24/2024 8:40:47 PM
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