

## **Parker Jordan Metropolitan District Small and Non-Profit Business Development Grant Program**

*Are you a small business or non-profit serving and/or collaborating within or near the Parker Jordan Metropolitan District? Are you seeking business development funding to take your organization to the next level? The District has made available up to \$5,000 to potentially support you and your organization.*

### **Grant Program:**

The Board of Directors (“Board”) of the Parker Jordan Metropolitan District (the “ District” or “PJMD”) is pleased to announce the inception of its Small and Non-Profit Business Development Grant Program (the “Program”). Through this Program PJMD seeks to support and enrich the quality and vitality of the commercial community within the District consistent with its mission statement. As set forth below, PJMD is currently accepting one-time grant applications of up to \$5,000 for small and non-profit businesses benefitting the residential and/or commercial communities within and surrounding PJMD to support operating budgets, special projects, research, and other business development efforts. In considering grant requests, PJMD will prioritize organizations and programs serving and/or collaborating with the residential and/or commercial community within the District’s boundaries and surrounding areas. Requests for grants from businesses without any connection to the District will not be considered.

### **Who May Apply:**

PJMD will consider requests for funding from:

- Non-profit organizations that are classified as 501(c)(3) or 501(c)(13) organizations
- For-profit organizations
- Organizations having 100 or fewer employees
- All applicants must be licensed and registered to conduct business in the State of Colorado and in good standing with the Colorado Secretary of State

### **Application Guidelines:**

All applications must be e-mailed to PJMD on or before the stated deadline. Applications must include, at a minimum, the following:

- A letter describing and explaining the following:
  - General information about the organization applying for the grant, including a brief description of the services or products provided by the organization, the organization’s history and mission statement.
  - Requested amount of funding.
  - Statement of how the requested grant funds will be used.
  - Explanation of the need for the requested grant funds.
  - Number of employees (or partners).
  - Estimated annual revenues.
- Additional Items

- Articles of incorporation
- Bylaws
- Certificate of Good Standing issued by the Colorado Secretary of State
- Federal Tax EIN number

### **Selection Criteria, Board Discretion and Amount of Funding Available**

The Board expressly reserves the right not to grant any and all grant applications in its sole and absolute discretion. Nothing in the Program obligates the Board to select specific grant applications or any applications at all. The Board has allocated an initial amount of up to \$5,000 to fund the Program. This amount may be awarded in whole or in part to one or more applicants in the Board's discretion.

In its discretion, the Board may take into consideration the following in selecting an application and awarding grant funding:

- Size of organization (e.g., number of employees, annual revenues, etc.).
- Benefit to residential and commercial communities within and surrounding PJMD.
- Significance grant award would have for applicant.
- Proposed collaboration, if any, with other organizations.
- Development of new business opportunities.
- Any and all other criteria considered by the Board.

### **Application Submission and Deadline:**

Applications must be submitted by email to Josh Miller, District Manager, at Josh.Miller@claconnect.com no later than 5:00 MDT on June 1, 2021.

### **Proposed Award Timeline**

The Board meets monthly on the third Tuesday of each month at 5:00 p.m. The Board will endeavor to review all applications and make funding determinations as soon as practicable following the application deadline, but the review, interview and selection process may take several months. Applicants may be requested to present their applications to the Board during a Board meeting prior to selection, subject to Board and applicant availability. Grant awards will be determined by the Board, and awardees will be notified as soon as possible.

Applicants and awardees, not the District, shall be solely responsible for determining applicants' or awardees' tax status and tax implications of applicants' receipt of grant funds as well as any and all required local, state and federal tax reporting and payment.

For more information please contact Josh Miller, District Manager, by phone at 719-284-7226 or by email at Josh.Miller@claconnect.com

## Frequently Asked Questions

### ***Q: What is the Parker Jordan Metropolitan District and what is its function?***

A: PJMD was created in 1985 for the general purpose of providing public improvements and services, including but not limited to, streets, safety protection controls, park and recreation facilities, storm, flood and drainage facilities, and transportation facilities for the property owners within the District.

### ***Q: What are the boundaries of PJMD?***

A: The District encompasses approximately 1,080 acres in southern Arapahoe County. The District boundaries are Arapahoe Road on the north, Parker Road on the east, the Arapahoe/Douglas County line on the south, and Jordan Road on the west. These boundaries are shown on the [District Map](#) page. The Colorado Department of Local Affairs estimates a 2014 population of 6,697 in 2,767 households within the District.

### ***Q: Does the District cooperate with other local governments?***

A: Yes. The District cooperates with the City of Centennial, City of Aurora, Arapahoe County and SEMSWA, among others, to provide major capital improvements and services to benefit District constituents, residents, property owners, and the public. Recent projects include the [Cherry Creek Valley Ecological Park](#), [Parker Jordan Centennial Open Space](#) as well as others listed on the [Projects](#) index page. The District is a member of the [Colorado Special District Association](#), which exists to preserve and enhance the legal and political environment for the existence and successful operation of the special district form of government, and to assist special districts to operate efficiently and effectively.

### ***Q: Why is the District creating in this Program?***

The Program will further PJMD's efforts to support and enrich the quality and vitality of the commercial community within the district through various activities in support of business recruitment, management, and development consistent with its mission statement and as authorized by Colorado law.